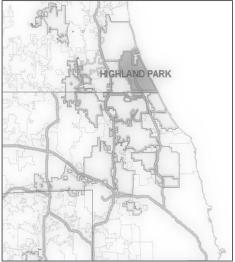
## 2024 Budget Workshop Library Total Budget and City Revenue, Capital Improvement, and City Maintenance Plan Committee of the Whole August 21, 2023

IP City of Highland Park

# Agenda

- Budget Schedule
- Library Budget
- ✓ 2024 Revenue
- 2024 Tax and Fee Changes
- Summary of 2024 Capital and 10-Year CIP, & Funding
- Detail of 2024 Capital and 10-Year CIP Projects
- Grants
- Project Communication
- City Maintenance









# **City Mission**

The mission of the City of Highland Park, Illinois is to provide high-quality municipal services in an efficient and fiscally-responsible manner through effective, transparent, collaborative, and inclusive governance.

## **Priorities**

Fiscal Stability, Public Safety, Economic Development, Environmental Sustainability, Infrastructure Investment



# **Budget Schedule**

	Description	Date	A	Μ	JJ	A	SC	D N D
ſ	Virtual Neighborhood Meeting	Apr 19						
	Virtual Neighborhood Meetings	May 1 & 4						
City	2024 Planning Meeting	May 23						
Defined	Revenue, Capital, Debt and Library Budget	Aug 21						
	Personnel requests presented in Closed Session							
Process	Draft Budget to Council	Sep 7						
& Dates	<b>Optional Individual Meetings with Councilmembers</b>	Sep 18-29						
	City Council submits changes to Staff for Prop. Bdgt.	Sep 29						
	Department Budget Staff Reports to Council	Oct 5						
Ļ	Proposed Budget to Council	Oct 27						
	Proposed Budget to City's Website	<b>Oct 30</b>						
	Tax Levy Estimate Accepted	Nov 13						
	Proposed Budget Public Hearing							
IL Statue	Approval of:	Nov 27						
	<ul> <li>Budget Ordinance and Budget Document</li> </ul>							
Defined	<ul> <li>Annual Fee Resolution</li> </ul>							
Process	<ul> <li>Capital Improvement Program</li> </ul>							
& Dates	<ul> <li>Employee Compensation Plan and Policy</li> </ul>							
	Proposed Property Tax Levy Public Hearing							
	Approval of:	Dec 11						
	<ul> <li>Property Tax Levy</li> </ul>							
L	<ul> <li>Liability &amp; Workmen's Comp. Insurance</li> </ul>							
HP City o	of Highland Park 4	Fiscal Stability	Publ Safet	ic ty	Economi Developm	c Infras ent Inve		Environmental Sustainability



# Highland Park Public Library 2024 Budget







- Strategic Initiatives
- Organization Chart
- 2023 Accomplishments
- 2024 Objectives
- 2024 Budget Summary
- 2024 Capital Improvement Plan
- Library Expansion Funding Plan
- 2024 Fund Balances









# **Strategic Initiatives**

#### **Lifelong Learning**

• We value community education and personal enrichment at all life stages

#### **Optimizing Resources**

• We have robust collections that are carefully curated to meet community needs

#### **Organizational Strength**

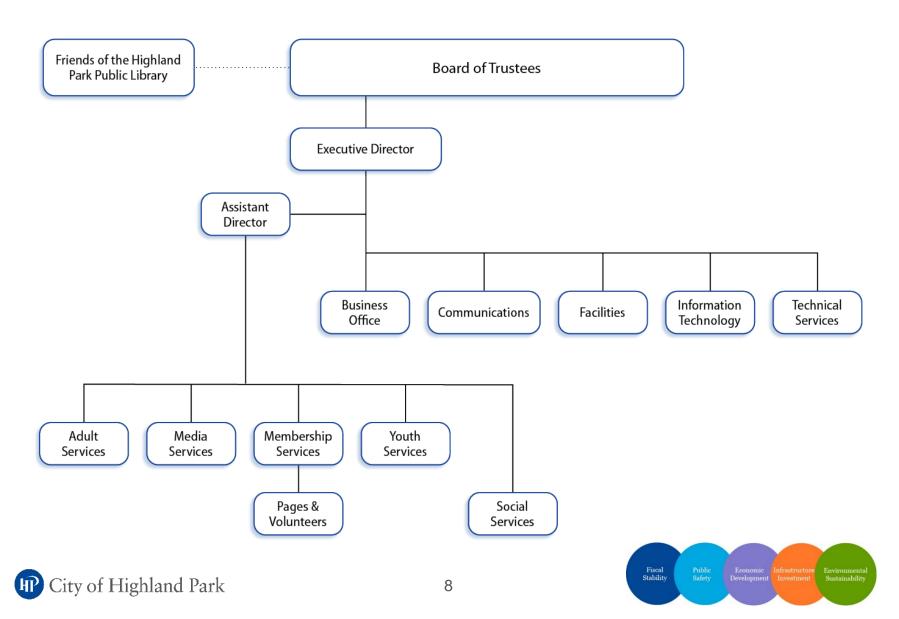
• We are a strong organization

#### **Creating Connections**

 We build robust relationships that result in expanded understanding and impact



# **Organizational Chart**



## **2023 Accomplishments**

- **Planning** concept phase of Expansion 2025 project
- Programming meaningful experiences for community members of varied backgrounds and experiences
- Special programming Meet the Author series, Library U, Caminando Juntos, Share Your Story, and other enriching programs
- Grant-funding equipment, concerts, services, books, and programs
- Intergovernmental Cooperation iRead, Día del Niño, MLK Day of Service, HP Archives & Local History Collections, Book Match events, Mobile Mexican Consulate





# **2024 Objectives**

- Complete Strategic Plan 2024 activities
- Develop Expansion 2025 plans with community
- Manage an annual budget supporting Library needs
- Pursue grants for Library service and expansion goals
- Identify professional assistance for Expansion 2025
   project fundraising including naming opportunities
- Identify sources of cost-effective goods and services and continue to seek intergovernmental efficiencies
- Continue enriching the community with information, literacy, technology, cultural services and programs



## **2024 Budget Summary**

	Actual	Budget	Estimate	Budget	Incr. / (Decr.)		Incr./	(Decr.)
General Fund	2022	2023	2023	2024	'23 Est. vs	s. '23 Bud.	'24 Bud. v	s. '23 Est.
Property Taxes	5,168,300	5,194,900	5,194,900	5,366,300	-	0.0%	171,400	3.3%
Fees, Fines and Other Revenue	79,100	25,600	25,600	45,600	-	0.0%	20,000	78.1%
State Corporate Replacement Tax	159,300	42,000	42,000	75,000	-	0.0%	33,000	78.6%
Gifts, Grants and Investmt. Income	68,300	151,000	151,000	90,000	-	0.0%	(61,000)	-40.4%
Per Capita	44,500	35,000	35,000	44,500	-	0.0%	9,500	27.1%
Interfund Transfers	(998,400)	300	300	-	-	0.0%	(300)	>100%
Total Revenue	4,521,200	5,448,800	5,448,800	5,621,400	-	0.0%	172,600	3.2%
Personnel Costs	3,009,300	3,451,000	3,451,000	3,637,600	-	0.0%	186,600	5.4%
Books, AV & Electronic Res.	537,000	574,000	574,000	581,400	-	0.0%	7,400	1.3%
Maintenance - Bldg., Eqp., Grnds.	318,200	279,000	279,000	282,000	-	0.0%	3,000	1.1%
Supplies & Services	89,600	125,400	125,400	170,400	-	0.0%	45,000	35.9%
General Insurance and Legal	106,400	109,000	109,000	124,600	-	0.0%	15,600	14.3%
Programs, Marketing and Postage	36,200	143,000	143,000	54,000	-	0.0%	(89,000)	-62.2%
Cataloging & Processing	20,600	31,000	31,000	31,000	-	0.0%	-	0.0%
Training, Staff	8,700	26,000	26,000	26,000	-	0.0%	-	0.0%
Telecommunications	23,800	23,000	23,000	23,000	-	0.0%	-	0.0%
Total Operating Expense	4,149,800	4,761,400	4,761,400	4,930,000	-	0.0%	168,600	3.5%
Total Capital Expense	132,900	420,000	420,000	425,000	-	0.0%	5,000	1.2%
Transfer to Expansion Reserve Fun	200,000	200,000	200,000	200,000	-	0.0%	-	0.0%
Debt Service Expense	68,400	67,400	67,400	66,400	-	0.0%	(1,000)	-1.5%
Total Expense	4,551,100	5,448,800	5,448,800	5,621,400	-	0.0%	172,600	3.2%
Net Revenue (Deficit)	(29,900)	-	-	-	-		-	



# **2024 Capital Improvement Plan**

CIP Items (\$k)	Priority	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Library Expansion <sup>1</sup>	1	285	5,000									5,285
Fire Prevention/Suppression			500									500
Computerization	1	40	40	40	40	315	45	45	45	45	45	700
Exterior Updates	1	30			5		25	5	25	5	40	135
Furniture and Equipment	1	25	10	10	10	15	15	15	15	15	15	145
Meeting Rooms Soundproofing	1	30										30
Auditorium Design Study	1	15										15
Elevator Updates				120			60					180
Plumbing Updates				100								100
Directional/Stacks Signage				40								40
Stair Railing Upgrades				30								30
Roof Replacements					285					365		650
HVAC Updates					250	5		340	600	10		1,205
Flooring Replacements					60					75		135
Painting Updates					25					30		55
Door/Window/Framing Rplcmt						60				15		75
Total		425	5,550	340	675	395	145	405	685	560	100	9,280



# **Library Expansion 2025 Funding Plan**

Addresses needs identified in community-based strategic planning including spaces for youth, programs, meetings, and archives as well as improved parking and accessibility, and life-safety improvements

Project estimate: \$5.5M

- Library Tax Levy 2025: \$0.375M
- Library Other Revenue and Special Reserves: \$1.125M
  - Includes fundraising such as naming opportunities and Illinois State Library construction grants
- Library Bond Proceeds: \$4M





## **2024 Fund Balances**

FY 2024	Estimate	Оре	rating	Capital/Debt/Transfers		Estimate	%	%	%
Fund	1/1/2024	Revenue	Expenditure	Revenue	Expenditure	12/31/2024	Op/Cap	Budget	Target
General Fund	2,507,000	5,621,400	(4,930,000)		(691,400)	2,507,000	50%	45%	100%
Unrestricted Gift Fund	271,000					271,000			
Restricted Gift Fund	51,000					51,000			
Local Library Working Cash Fund	375,000					375,000			
Special Reserve-Note	3,591,000	170,000		200,000		3,961,000			
Total	6,795,000	5,791,400	(4,930,000)	200,000	(691,400)	7,165,000			







## **QUESTIONS?**







## **City 2024 Revenue Budget**

IP City of Highland Park

## **2024 Grand Total Revenue**

#### 2024 Total Revenue \$118M

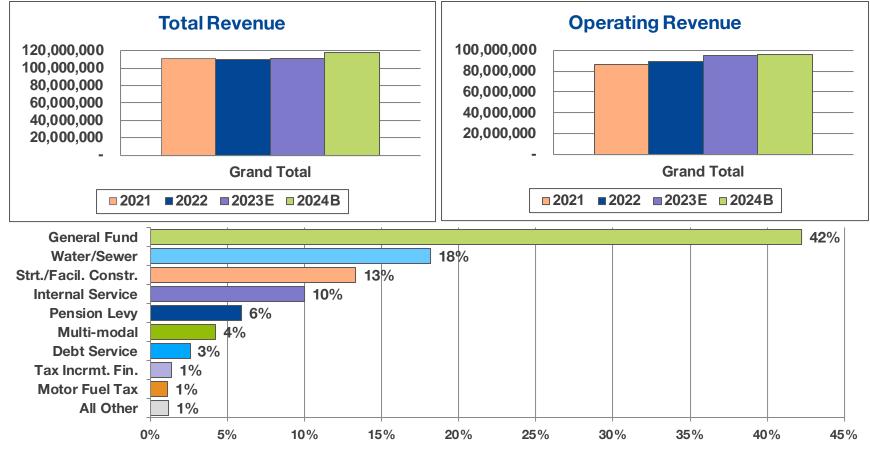
2024 is 6% Higher vs 2023 2023 is 1% Higher vs 2022

#### 2024 Operating Revenue\* \$96M

2024 is 1% Higher vs 2023 2023 is 6% Higher vs 2022

> Fiscal Stability

Public Safety



\*-Operating revenue excludes debt proceeds, debt and tax increment financing levies, asset sales, and capital-related grants, reimbursements, and transfers between funds.

City of Highland Park

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# 2023 and 2024 Revenue Changes

#### 2024 Proposed Total \$118M (+6%) / Operating \$96M (+1%) 2023 Estimated Total \$111M (+1%) / Operating \$95M (+6%)

\$M Increase/(Decrease)	2023	
Interest Income	1.8	
Sales Tax	1.3	
Contributions	1.0	
Internal Charges	0.9	
Water & Sewer Sales	0.8	
Property Tax Levy	0.6	
Operating Grants/Reimburse.	0.4	
Ambulance Charges	(0.2)	
Real Estate Transfer Tax	(1.3)	
Other Operating Changes	0.2	
Operating Revenue	5.5	<b>6%</b>
Debt Proceeds & Debt/TIF Levy	(11.4)	
<b>Capital Grants/Reimbursements</b>	3.5	
Sale of Assets	2.2	
Transfers Between Funds	1.0	
Total Revenue	0.7	1%

		r
<pre>\$M Increase/(Decrease)</pre>	<b>2024</b>	
Water & Sewer Sales	1.2	
Ambulance Charges	0.5	
Contributions	(1.0)	
Sales Tax	0.2	
Internal Charges	0.2	
<b>Operating Grants/Reimburse.</b>	0.1	
Property Tax Levy	(0.0)	
Operating Revenue	1.1	1%
Debt Proceeds & Debt/TIF Levy	10.9	
Sale of Assets	(2.1)	
<b>Capital Grants/Reimbursements</b>	(1.5)	
Transfers Between Funds	(1.5)	
Total Revenue	6.9	6%



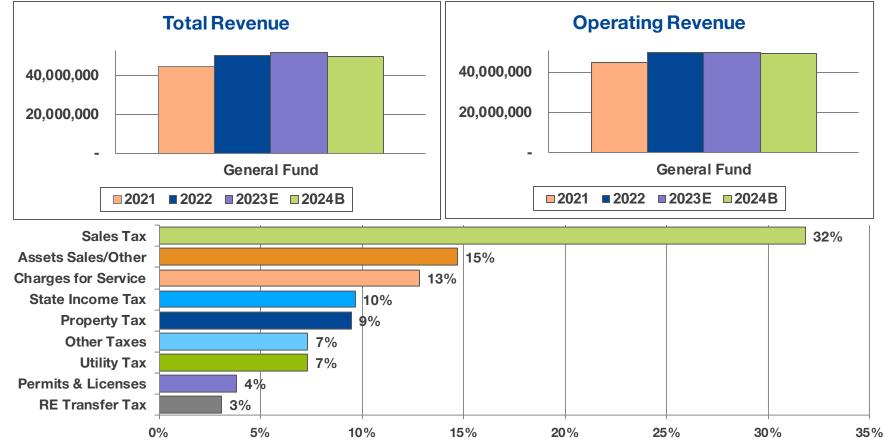
## **2024 General Fund Revenue**

#### 2024 Total Revenue \$50M

2024 is 4% Lower vs 2023 2023 is 3% Higher vs 2022

#### 2024 Operating Revenue\* \$49M

2024 is 1% Lower vs 2023 2023 is 1% Lower vs 2022



\*-Operating revenue excludes debt proceeds, debt and tax increment financing levies, asset sales, and capital-related grants, reimbursements, and transfers between funds.

Fiscal Public Economic Infrastructure Environm Stability Safety Development Investment Sustaina



City of Highland Park

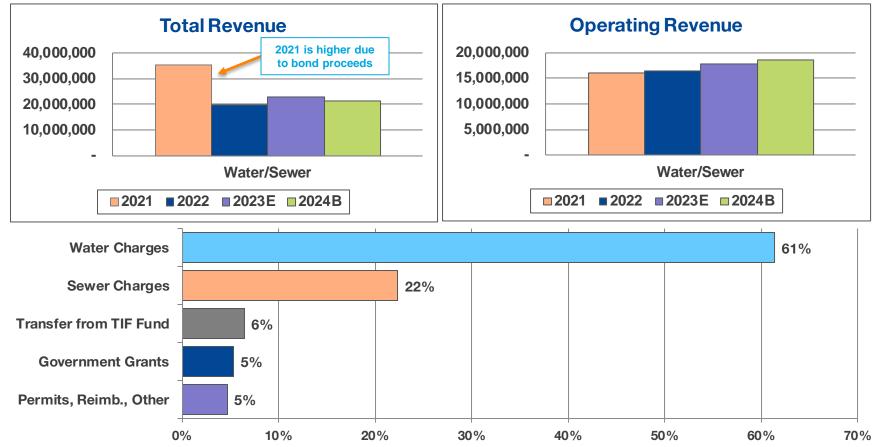
## 2024 Water/Sewer Revenue

#### 2024 Total Revenue \$21M

2024 is 7% Lower vs 2023 2023 is 16% Higher vs 2022

#### 2024 Operating Revenue\* \$19M

2024 is 4% Higher vs 2023 2023 is 9% Higher vs 2022



\*-Operating revenue excludes debt proceeds, debt and tax increment financing levies, asset sales, and capital-related grants, reimbursements, and transfers between funds.

City of Highland Park

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## **City 2024 Tax and Fee Changes**

HP City of Highland Park

## **Tax Levy Survey**

		2018	2019	2020	2021	2022	% Ttl
Buff. Gr.,	Municipality	0.9	0.9	0.9	0.9	0.9	9%
Lake	Total	9.7	9.6	9.9	9.5	9.8	100%
Buff. Gr.,	Municipality	1.3	1.1	1.2	1.3	1.5	11%
Cook	Total	11.8	10.6	10.7	11.8	12.9	100%
Deerfield	Muni.+Fire Dist.	1.2	1.2	1.2	1.3	1.3	14%
Deemeid	Total	8.4	8.6	8.9	9.3	9.5	100%
Glencoe	Municipality	1.3	1.3	1.3	1.6	1.8	17%
Giericoe	Total	8.7	8.5	8.6	9.5	10.5	100%
Highland	Municipality	0.6	0.6	0.7	0.7	0.7	8%
Park	Total	7.7	8.0	8.3	8.6	9.0	100%
Lake	Municipality	0.9	1.0	1.0	1.1	1.2	19%
Forest	Total*	5.3	5.5	5.7	5.9	6.0	100%
North-	Municipality	0.9	0.8	0.8	0.9	1.0	11%
brook	Total	8.0	7.4	7.6	8.4	9.3	100%
Wilmette	Municipality	1.0	1.0	1.0	1.2	1.3	13%
viimette	Total	8.2	7.8	7.9	8.7	9.5	100%
Winnetka	Municipality	1.1	1.1	1.0	1.2	1.3	14%
vviilietka	Total	8.2	8.0	7.9	8.6	9.5	100%
Average	Municipality	1.1	1.1	1.1	1.2	1.3	13%
excl. HP	Total	8.5	8.3	8.4	9.0	9.6	100%

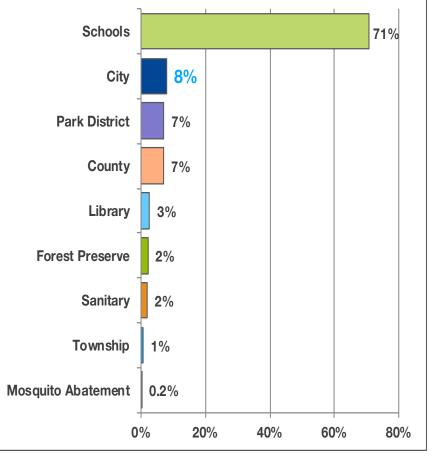
\*-A significant number of Lake Forest children attend private school. Accordingly, the Lake Forest public school system is significantly smaller than comparable municipalities, driving a lower total tax rate. Schools account for 70% of the total tax rate in comparable municipalities, on average. Lake Forest schools only account for 57% of the total tax rate.

City of Highland Park



# **2023 Property Tax Levy Proposal**

Distribution of 2023 Property Taxes Collected in Budget Year 2024



	2023 Tax L 2024 Budg	
Pensions	7,306,200	32%
FICA/Medicare/Genl.	4,177,900	18%
Roads (Capital)	3,116,400	14%
Debt	2,741,000	12%
City Levy	17,341,500	76%
Library Levy	5,366,325	24%
City & Library Levy	22,707,825	100%
YTY Change	5.5%	

#### PROPOSED

Tax levy increase for debt, pensions, roads, & Library operations results a change for an average \$500,000 household of an increase in property tax of \$93 per year



## **Proposed Multi-Year Water Rate Plan**

Rate change plan: • 2024: \$0.345 • 2025: \$0.367 • 2026: \$0.391 • 2027: \$0.416 • 2028: \$0.443	<ul> <li>IPEA: Repl</li> <li>IEPA: show</li> <li>IEPA: pote (unlikely), I</li> <li>City: \$20M</li> </ul>	<ul> <li>CIP planned as required with the following assumption updates:</li> <li>IPEA: Replace lead service lines (SLs)</li> <li>IEPA: shovel ready 2027 &amp; 17 years to complete</li> <li>IEPA: potential options: 100% loan forgiveness (unlikely), 0% 30 yr. loan (unlikely), Low interest 20 yr. loan (likely, used for planning purposes)</li> <li>City: \$20M, given 2,000 SLs at \$10k/SL; 2025-9, 400 SL/yr</li> <li>City: Membrane replacement, priority 2 to priority 1, 2024-6 \$2M/yr</li> </ul>									
	Total 2024										
	Budget	Estimate	Estimate	Estimate	Estimate	Growth					
Water Sales & Other Svc. IEPA LSL Loan Proceeds Permits, Reimb., Other Revenue	13,145,600 - 697,900	13,658,300 4,000,000 176,000	14,412,900 4,000,000 176,000	15,331,000 4,000,000 176,000	16,327,500 4,000,000 176,000	5.6% #DIV/0! 0.0%					
Total Revenue	14,328,500	17,834,300	18,588,900	19,507,000	20,503,500	9.7%					
Personnel Expenditures Contractual Services Materials and Supplies Capital Expenditures Debt Service Transfers <b>Total Expenditures</b>	2,632,500 1,470,000 591,200 4,406,000 3,298,200 1,584,800 <b>13,982,700</b>	2,736,500 1,506,000 605,700 8,605,000 3,289,700 1,637,000 <b>18,379,900</b>	2,844,600 1,542,900 620,500 9,539,000 3,541,100 1,690,900 <b>19,779,000</b>	2,957,000 1,580,700 635,700 8,961,000 3,788,900 1,746,800 <b>19,670,100</b>	3,073,800 1,619,400 651,300 8,480,000 4,063,000 1,804,500 <b>19,692,000</b>	4.0% 2.5% 23.7% 5.4% 3.3% <b>9.7%</b>					
Net Increase/(Decrease)	345,800	(545,600)	(1,190,100)	(163,100)	811,500						
Fund Bal. Beg. of Year	3,478,100	3,823,900	3,278,300	2,088,200	1,925,100	-12.1%					
Fund Bal. End of Year	3,823,900	3,278,300	2,088,200	1,925,100	2,736,600	-4.1%					
Fund Bal. % Oper. Exp.	60.9%	50.6%	31.2%	27.8%	38.3%						
Fund Bal. % Target	25.0%	25.0%	25.0%	25.0%	25.0%	ll					



### Water Rate Survey



## **Proposed Multi-Year Sewer Rate Plan**

Rate change plan for fund sustainability:	Assumptions:
The last rate change was in 2018, although	Capital consistent with 10-year CIP
market costs have continued to escalate	Personnel 4%/yr. & operating expend. 2.5%/yr.
• Proposed Rate Change for 2024-28: 3.5%/year	

	Total 2024	Total 2025	Total 2026	Total 2027	Total 2028	Average Annual
	Budget	Estimate	Estimate	Estimate	Estimate	Growth
Sanitary Sewer Charges	2,389,500	2,473,100	2,559,700	2,649,300	2,742,000	3.5%
Storm Sewer Charges	2,417,000	2,501,600	2,589,200	2,679,800	2,773,600	3.5%
Government Grants	1,133,000	612,000	128,000	-	-	
Transfer from TIF Fund	885,000	-	-	-	-	
Permits, Reimb., Other Rev.	293,000	245,260	245,260	245,260	245,260	-4.1%
Total Revenue	7,117,500	5,831,960	5,522,160	5,574,360	5,760,860	-4.8%
Personnel Expenditures	1,300,500	1,352,500	1,406,600	1,462,900	1,521,400	4.0%
Contractual Services	808,300	828,500	849,200	870,400	892,200	2.5%
Materials and Supplies	81,000	83,000	85,100	87,200	89,400	2.5%
Capital Expenditures	4,598,000	2,607,000	2,951,000	3,965,000	3,170,000	-3.9%
Debt Service	691,900	695,100	692,400	694,200	289,900	-14.5%
Total Expenditures	7,479,600	5,566,100	5,984,300	7,079,700	5,962,900	-3.9%
Net Increase/(Decrease)	(362,100)	265,860	(462,140)	(1,505,340)	(202,040)	
Fund Bal. Beg. of Year	2,960,700	2,598,500	2,864,360	2,402,220	896,880	-20.2%
Fund Bal. End of Year	2,598,500	2,864,360	2,402,220	896,880	694,840	-22.8%
Fund Bal. % Oper. Exp.	118.7%	126.5%	102.6%	37.1%	27.8%	
Fund Balance % Target	15.0%	15.0%	15.0%	15.0%	15.0%	







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WEDNESDAYS

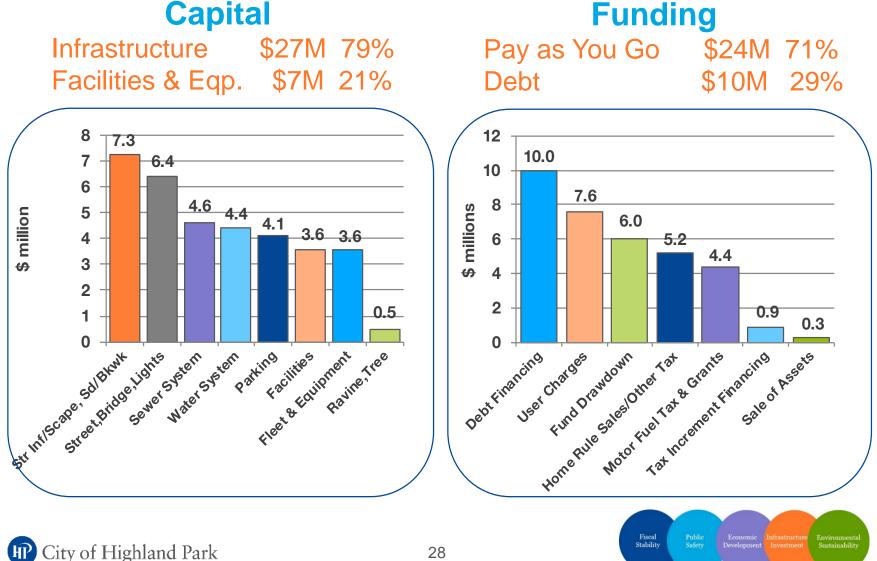
JUNES OCTOBERS!

2 XM - 1 PM

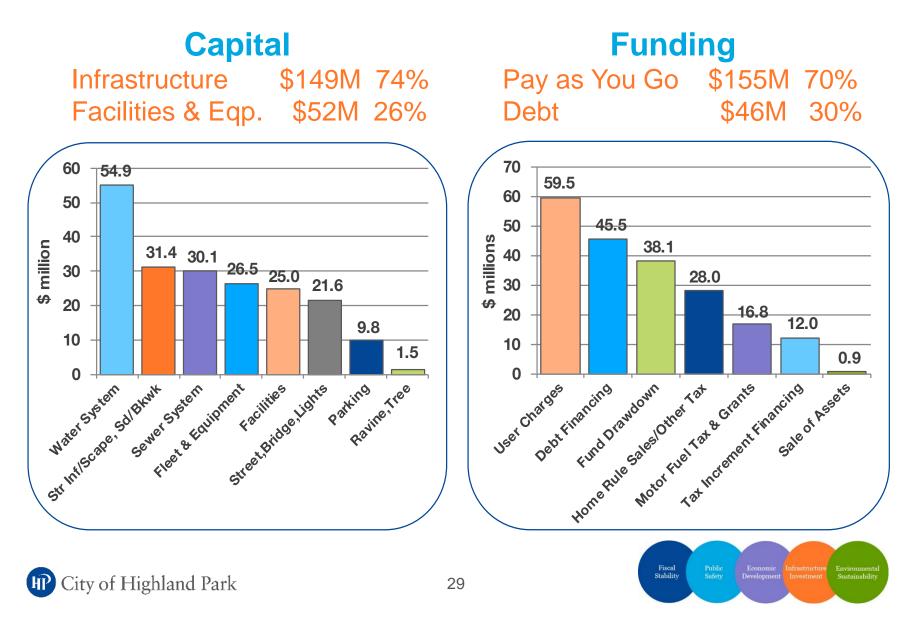
# Summary of City 2024 Capital Budget, 10-Year CIP and CIP Funding

HP City of Highland Park

## **2024 Capital Improvement \$34M**



## **10-Year Capital Improvement \$201M**



## **Next Steps**

> Today

2024 Capital and 10-Year Capital Program

Personnel requests presented in Closed Session

- > Oct. 5
  - Department Budget Staff Reports to City Council
- > Oct. 27
  - Proposed Budget to City Council
- > Oct. 30
  - Proposed Budget on website





## **QUESTIONS?**

City of Highland Park



# **10-Year CIP, 2024 Projects, and City Maintenance Plan**

# Agenda

- Infrastructure Assessment Prioritization
- ✓ 10-yr CIP Major Projects
- 2024 Capital Projects Summary
- Grants
- Project Communication
- City Maintenance Plan
- Street Repair Overview
- Alley & Parking Lot Rehab







# **CIP Priority Guidelines**

### > PRIORITY 1

- Life Safety or Health Risk
- Critical Infrastructure Improvement
- Positive ROI (Revenue or Grant)

### > PRIORITY 2

- Planned or Priority 1 Infrastructure Improvement
- Neutral ROI (Revenue or Grant)

### > PRIORITY 3

- Aesthetic Improvement
- Negative ROI (Revenue or Grant)



## **CIP Prioritization Criteria**

✓ Streets

- Pavement Testing Program
- Grants and Budget
- Reconstruction, Rehabilitation, SMART, Patching
- Watermain Replacement (166 Miles)
  - Watermain Breaks History
  - Master Plan
  - 4" or 6" Watermain
- Sewer Upgrades (Sanitary 128 Miles and Storm 165 Miles)
  - Master Plan
  - Maintenance Program Findings

P City of Highland Park

Public Safety

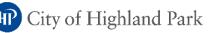
Fiscal Stability

### **10-Year CIP Major Infrastructure Projects List**

- ✓ **2023-** Park Ave West Bridge Replacement (Completion 2024)
- ✓ 2023-2024- Briergate Bus. Dist. Streetscape Improvements
- 2023-2024- Second Street Improvement Project
- 2024-2026- Green Bay Road Project (Construction 2027-2028)
- 2024-2025- Water Plant Membrane Replacements

### 2025 & After

- Beech, Judson, Wade, St Johns, and Dean Bridge Replacements
- Route 41 Pedestrian Bridge Replacement
- Water Plant Intake Pipe Upsize & Shorewell Installation
- Sheridan Rd Sidewalk Installation (IDOT)





## **Facilities**

### > Occupied Buildings – No Life Safety Issues

- Average Age: 50+ Years
- Maintenance and Capital–Contracted Out
- ✓ 3.5 FTE Public Works Employees

### > 10-yr CIP Facilities Upgrade

- ✓ 2024- Senior Center Expansion at HPCC
- 2025- Library Expansion
- 2027- Public Services & Fire Station 34 Redevelopment

> 10-yr Facilities CIP Budget including Senior Center, Library & Public Services/FS#34: \$30,289,000



## **Fleet & Equipment**

- Safe and Operable Working Condition
- Combination Heavy Machines (Hybrids)
- State Cooperative Purchases (Savings)
- Continue "Sustainable" Fleet Expansion
  - Bio-Diesel Fuel
  - Electric Vehicles
- > 10-yr CIP Budgeted \$5.855 Million
  - Inspectors Hybrid/Electric Vehicles (~ 2/yr)
  - 2.5-Ton Dump Truck w/ Multipurpose Equip
  - Multi-Purpose Sidewalk Equipment
  - Sidewalk Cleaning Machine

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# **2024 Proposed Major Projects**

Sanitary Sewer Upgrade (Budget)	\$1,570,000
Briergate Bus. Dist. Improvements	\$320,000
Sanitary Sewer Main Lining Program	\$500,000
Park Ave West Bridge	\$170,000
Beech Ln, NE Beech Ln to Beech St	\$100,000
Storm Sewer Improvements (Budget)	\$2,928,000
Briergate Bus. Dist. Improvements	\$565,000
Second St Infrastructure	\$500,000
Maple Ave - St. Johns to East End	\$425,000
Public Works Yard Roadway Improvements	\$320,000
Storm Sewer Main Lining Program	\$100,000
Storm Sewer Misc Improvements	\$100,000

Environmental Sustainability

Fiscal Stability Public Safety

# **2024 Proposed Major Projects**

Water Distributions Improvements (Budget) \$2,250,000Beech Ln, NE Beech Ln to Beech St\$300,000Briergate Bus. Dist. Improvements (BBAD) (TIF)\$485,000Park Ave West Bridge (STP-Br, 80/20)\$360,000

# Water Plant Improvements (Budget)\$2,036,000Membrane Replacements\$2,000,000Replacement 1984 Lab Autoclave (Lab Equip)\$25,000Replacement Membrane System Strainers (2)\$11,000







## **2024 Proposed Major Projects**

Fleet and Equipment (Budget)	\$1,570,000
2.5-Ton Dump Truck w/ Multipurpose Equipment	\$570,000
Water Meter Service Van Replacement	\$190,000
Sidewalk Cleaner Equip & Steamer Attach.	\$240,000
Facilities Capital Improvements	\$435,000
Structural Repairs and Upgrades: Train Arcade	\$225,000
Police Department Upgrade HVAC BAS	\$90,000
City Hall CCTV Upgrades	\$80,000
Forestry Capital Projects	\$115,000
Tree Planting Program	\$85,000
Police Station & Ingress Landscape Improvements	s \$15,000
McClory Trail Pollinator Garden Expansion	\$15,000
HP City of Highland Park 41	Public Economic Infrastructure Environment Safety Development Investment Sustainabilit

#### 2024 Asphalt Streets Rehabilitation Program Proposed Streets List

STREET	FROM	ТО
MARION AV	HASTINGS AV	GREEN BAY RD
RED OAK LN	ROSEMARY RD	RIDGE RD
RIDGE RD	RYDERS LN	EMERALD WOODS LN
RIDGE RD	YORK LN	NORTHLAND AV
SPRUCE AV	BERKELEY RD	672' NORTH OF BERKELEY RD
YAGER AV	WEST END	EAST END



## S.M.A.R.T. Program

S.M.A.R.T = Surface Maintenance At Right Time

- Addresses Worst Surface Condition Streets
- Minimal Concrete Repairs
- Thinner New Layer Installed (than Traditional "Grind and Overlay")
  - 1 <sup>1</sup>/<sub>2</sub>" Grind of Old Asphalt
  - 1 <sup>1</sup>/<sub>2</sub>" to 1 <sup>3</sup>/<sub>4</sub>" New Asphalt Surface Overlay
- Susceptible to More Reflective Cracking
  - Streets with No Curbs or Storm Sewers
  - Can be Addressed with Crack Sealing Program
- Provides Good Riding Surface
- Pavement Surface Can Last 10 Years or More
- Does Not Replace Annual Pavement Rehabilitation Program



#### 2024 S.M.A.R.T. Program (Surface Treatment Only) Proposed Streets List

STREET	FROM	ТО
CLAVEY CT	CLAVEY LN	NORTH END
HARVARD CT	BEVERLY PL	CLIFTON AV
MORAINE RD	660' EAST OF WAUKEGAN AV	ST JOHNS AV
PARKSIDE DR	TRAIL WAY	LEXINGTON LN
R. WILLIAMS AV	GREEN BAY RD	WEST END
R. WILLIAMS AV	DEAN AV	RICE ST
SANDWICK CT	BEVERLY PL	WEST END
TIMBER HILL CT	TIMBER HILL RD	NORTH END
TOWERS KEEP	WHISTLER RD	SOUTH END



## 2024 Concrete Street Repair Program Proposed Streets List

STREET	FROM	то	ST SIDE/LANE
LEXINGTON LN EAST	PARKSIDE DR	BRIARCLIFF LN	WEST & NORTHEAST SIDES/SOUTHBOUND & NORTHWEST BOUND LANE
BRIARCLIFF LN	LEXINGTON LN WEST	CUL-DE-SAC	ALL/ALL
CARLYLE TR	DRYDEN LN	CHAUCER LN	NORTH SIDE/ WESTBOUND LANE
MELVIN DR	MARQUETTE RD	HASTINGS	ALL/ALL
HASTINGS AV	MARION RD	LAKE-COOK RD	WEST SIDE/SOUTHBOUND
GREAT ELM LN	GREEN BAY RD	EAST END	ALL/ALL



## **Successful Grants**

\$11,808,000 Green Bay Rd Improvements \$8,160,000 Clavey Rd Improvements (New Bridge and Bike Path) \$4,312,000 Dean Ave Bridge Park Ave West Bridge Replacement \$4,154,104 \$2,667,400 St. Johns Ave Bridge Replacement Flood Mitigation Management (SMC-Buy Out) \$2,342,544 Sheridan Road Path and Cary Avenue Sidewalk \$2,309,800 Central Ave Bridge Replacement (1 Lane To 2 Lanes) \$2,096,344 \$2,000,000 Rt 41 Pedestrian Bridge Replacement \$1,856,816 Wade St Bridge Replacement Beech St Bridge Replacement \$1,852,280 Judson St Bridge Replacement \$1,852,108 Highlands Neighborhood Flood Mitigation (SMC) \$750,000 **Central-Hickory Intersection Safety Improvements** \$71,000 Targeted Areas Flood Mitigation Study (USACOE) \$32,750 TOTAL \$46,265,146

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## > During Design

- Notification Letters
- Open House (Public Meeting)
- > During Construction
  - Electronic Changeable Message Boards
  - Dedicated Project Webpage
  - Signage On-Site
  - ✓ Door Tags
  - Advance Notifications
  - Frequent Updates
  - Social Media & Email Blasts
  - City Website

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#### > Project Phase - Design

- Budget Approval by Council
- Begin Design
  - ✓ Scope, Hours, Fee (15 days)
  - Survey (30 days)
  - Pavement Cores, Soils Report (30-45 days)
  - Conceptual Plans (30 days)
- Notification for Open House (2 weeks)
- Incorporate Public Comments & Final Plans (30-60 days)



#### **Green Bay Road Reconstruction Project**

Public Information Meeting Wednesday, January 25, 2023, 5:00 pm – 7:00 pm Highland Park City Hall, Council Chambers Room, 2nd Floor 1707 St. Johns Avenue, Highland Park, IL 60035

#### Welcome!

The City of Highland Park welcomes you to this Public Information Meeting concerning the proposed improvements of Green Bay Road, from Central Avenue to Clavey Road, in the City of Highland Park. We initial you to view here visual presentation, ask questions of the project tean and provide your feedback. Your written comments and opinions are important to this project and should be directed to Emmanuel Gome, PE, City Engineer, City of Highland Park. Comments can be placed in the comment how or maled/emilled to the adverse shown on the last page of this brochure. In order to become a part of the official record of this Public Meeting, comments should be positionarided by February 14, 2023.

#### Green Bay Road - Plase 1 Process The City of Highland Park undertook a Phase I Preliminary Engineering Study for the

The City of Highland Park undertook a Phase I Preliminary Engineering Study for the improvement of Green Bay Road from Certral Avenue to Cityev Road. The intent of the study was to asses the transportation network, identify and nanyle solutions, and evaluate the environmental impacts of the solutions. Phase I was completed in 2018 and IOOT issued design approval on February 22, 2018.

#### History and Context

The Green Bay Road Corridor has been a focus of study during several of the City's past planning in tradivus, including the City of Highland Park Comprehensive Plan (1997). (City of Highland Park South Green Bay Road District Neighborhood Strategic Plan (2000), City of Highland Park Central District Plan (2001), City of Highland Park Biew Walk PA 2003 Complete Stretes Policy and Nor-Motorized Transportation Plan Plan (2004).

#### Project Goals

Modefining traffer signals.
 Adding dedicated bike lanes.
 Improving underground utilities, including new storm sewer and water main upgrades.
 Reconstructing pavements, including concrete curbs and driveway aprons.
 Reconstructive averay areas.

#### Existing Conditions

The Green Bay Road Corridor exhibits several needs that are being addressed by the current study, including the following:

- A need for improved intersections and traffic signals.
   A need to upgrade pedestrian pavements to meet accessibility standards.
- A need to upgrade pedestrian pavements to meet accessibility standards.
   A need to accommodate bicyclist facilities as identified in the City of Highland Park Bike-Walk HP 2030 Complete Streets Policy and Non-Motorized
- Highland Park Bike-Walk HP 2030 Complete Streets Policy and Non-Motorized Transportation Plan (2012) and Move HP Plan (2020).
- A need to reconstruct underground storm sewer and water main utilities
   A need for safer crossing areas of Green Bay Road.





#### > Project Phase - Construction

- Start of Construction Letter
- Electronic Changeable Message Boards
- Dedicated Project Webpage
- Signage On-Site
- ✓ Door Tags
- Advance Notifications
- Frequent Updates
- Social Media & Email Blasts
- City Website

CITY OF HIGHLAND PARK INFRASTRUCTURE IMPROVEMENT PROJECTS



WWW.CITYHPIL.COM /IMPROVEMENTS



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#### City Website



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Green Bay Road Clavey Rd Street Resurfacing Projects Water and Sewer Projects Bridge and Parking Projects Forestry and Facility Projects Other Projects Other Agencies All Projects

#### **Ravine Ter Water Main Replacement**

City Contact: Rod Kovilic, Engineering Inspector, rkovilic@cityhpil.com or 847.432.0807

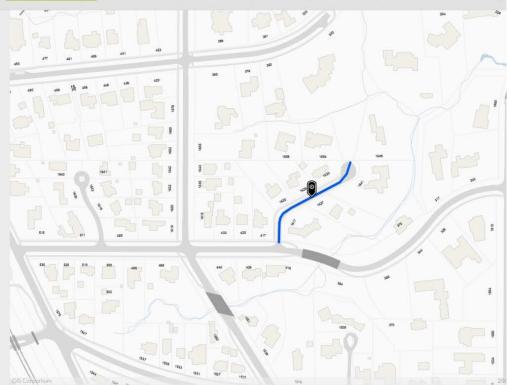
#### Water system projects are shown in blue.

This project includes replacement of the existing water main with a new 8-inch ductile iron water main on Ravine Terrace. The new main will provide improved flow rates and will update old infrastructure.

Due to the location of the new water main, we anticipate that the pavement will be completed reconstructed with new full depth asphalt pavement. Minor parkway restoration will be done with topsoil and sod.

Design for this project is complete. An Open House Meeting with the Public took place on February 7, 2023. No significant concerns or comments were received at the meeting. Those in attendance were in support of the project.

The Public Bid Opening occur  $\times$  n May 11, 2023. The City Awarded the Construction Contract to the successful low





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#### Streetscape Lighting

- Street lighting fixtures are cleaned and adjusted for optimal performance on an annual basis or as needed
- ✓ Street lights are patrolled, inventoried, and repaired, as needed
- Electrical control cabinets are cleaned and checked for proper operation twice per year
- Upgrade to new Smart Light control system

#### > Holiday Lighting Program

- The City replaces lights every three years, an estimated 33% of tree lights are restrung yearly
- ✓ Holiday lighting is done at night to reduce daytime disruption
- Holiday Lighting has been fully converted to LEDs
- City pricing is extended to private businesses to take advantage of potential lower costs



#### > Tree Trimming and Tree Replacement

- Trees trimmed on a 7-year cycle; approximately 75 per year
- Major tree trimming is done at night or in off hours to reduce daytime disruption
- Dead/hazardous trees are removed as promptly as possible
- ✓ Approximately 5-10 trees replaced each year

#### > Business District Trash Collection

- ✓ Refuse and recycling containers were fully replaced in 2023
- The number of trash and recycling receptacles was increased to meet additional needs; additional review undertaken as part of Phase 2
- ✓ Additional RBD trash collection timed with Ravinia Park events
- Routine collection Monday through Saturday by City's waste hauling contractor (LRS)



#### > Roads, Curb and Brick Paver Repair and Striping

- Inspection and repair of road and brick surfaces in the spring, additional spot repairs as needed
- Additional repairs conducted, such as grinding and patching, as necessary
- Crosswalk and parking lots striping, as necessary

#### Street and Sidewalk Sweeping and Snow Plowing

- Port Clinton Square and select sidewalks swept weekly
- Annual deep cleaning of the parking decks
- Sweeping and debris collection throughout the summer
- Street sweeping performed weekly
- Contractual hand-shoveling of snow on all CBD/RBD sidewalks
- Perform on-street and parking space plowing and snow removal before 7 AM, as practical



#### Flower Contract

- Installation and maintenance of spring, summer and fall flower arrangements in planters and pots
- Trial hanging baskets program and evaluation
- City offers businesses and property owners an opportunity to purchase bid plant material under the City's contract for potential cost savings
- Planters and pots are contractually watered three times per week during the summer months

#### Bike Racks

 Bike racks were fully replaced in 2023 and continually adjusted to accommodate public needs



## **Proposed for 2024**

#### Stand Alone Central Business District Maintenance Contract

- ✓ 8 hr/week for 36 weeks (Currently 4 hr)
- Trash, leaves, Sidewalk cleaning
- Stairwells to parking garages
- Supplemental watering, weed control
- Adjusting bricks
- \$50K/year (Currently \$10k)
- > CBD Landscape Evaluation
  - Evaluation and design
  - Public input
  - Estimated: \$133K-\$154K

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## **Comparison of Landscape Pricing**

Location	Current Yearly Cost for Maintenance	Increased Yearly Cost Maintenance Proposal
Public Works	\$2,040	\$14,703
City Hall	\$3,060	\$10,816
Memorial Garden	\$680	\$10,653
Hazel Lot	\$680	\$10,583
CB-2 First St Lot	\$680	\$9,021
CBD Weekly Maintenance	\$10,000	\$50,000

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## **QUESTIONS?**

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## **Streets Rehabilitation & Resurfacing Program**

Committee of the Whole Meeting August 21, 2023

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# Agenda

- *"Pavement Types"* in Highland Park
- Testing of Streets
- Metrics from Testing

## Pavement Condition Number (PCN)

- How We Prioritize Streets for Rehabilitation
- Pavement Rehabilitation
- Other Pavement Rehabilitation Strategies
- S.M.A.R.T. Program
- Infrastructure Investment
- Questions



## **Type 1: Asphalt Pavement**

# 136 Lane Miles 60 % of All Streets

asphalt surface granular base layers prepared subgrade

undisturbed subgrade



#### **Type 2: Composite (Asphalt Surface over Concrete Base)**







## **Type 3: Concrete Pavement**







## **Pavement Testing – Asphalt Streets**



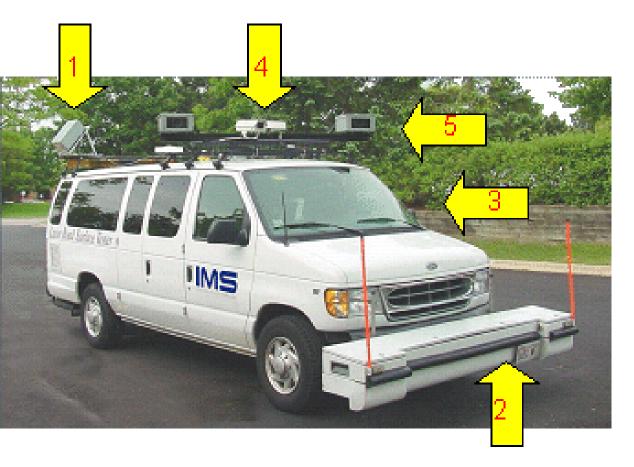


## **Pavement Testing Objectives**

- Detailed Pavement Analysis- Asphalt Street
- Establish Pavement Management Report
  - Prioritize Streets
- Develop a 5-Yr Rehabilitation and Budget Plan
  - Review and Coordinate Other Infrastructure Projects
- Link Data with City GIS System
- Testing Results Posted on City Website



## **Pavement Testing Van- Asphalt Streets**



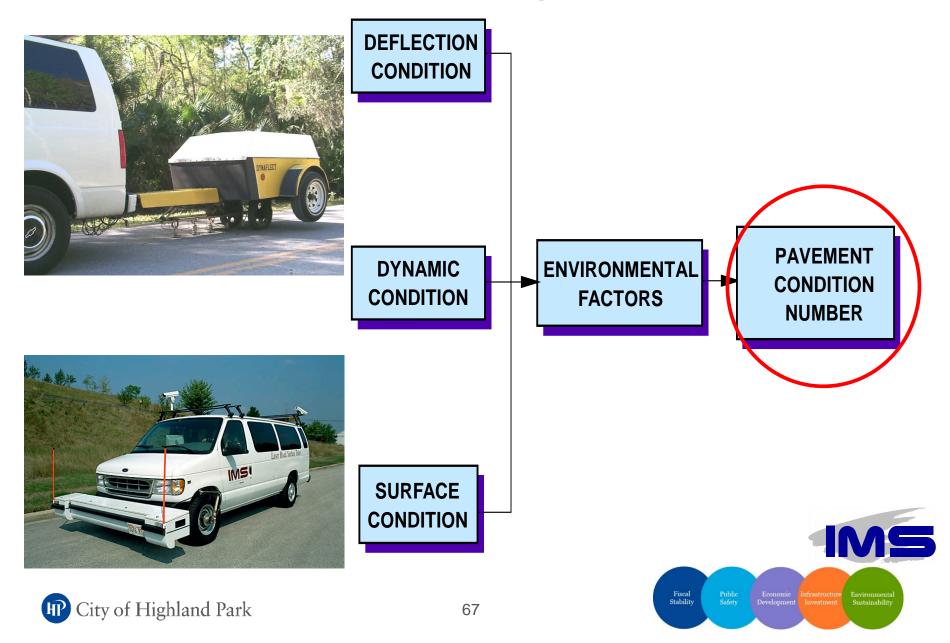
- 1. Rear View Inventory
- 2. Main Laser Beam
- 3. Control System
- 4. GPS System
- 5. Roadway Assets

## Laser Road "Cruiser"

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## **Pavement Testing - Results**



## **Testing - Results**

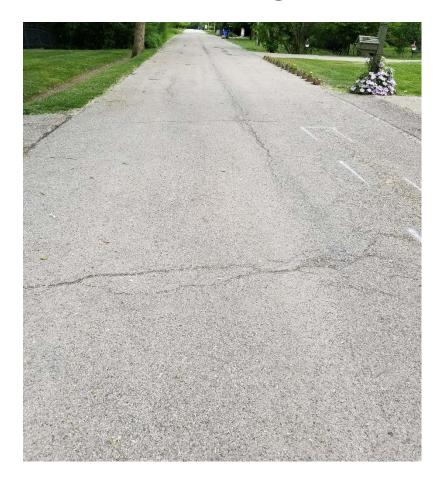
## **Pavement Condition Number (PCN)**

- 85-100 Excellent
- 80-84 Very Good
- 70-79 Good
- 60-69 Fair
- 40-59 Poor
- 10-39 Very Poor





#### **Testing - Results** Shady Lane Surface Rating = 60



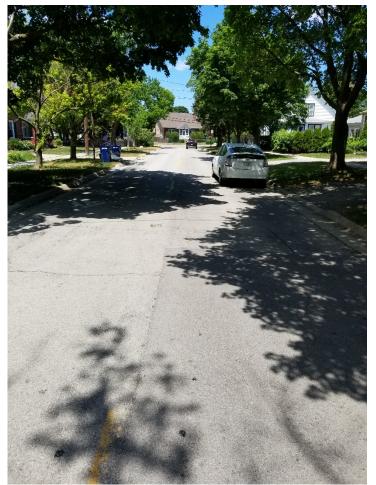




## **Testing - Results**

**McDaniels** Avenue

Surface Rating = 52





## Testing - Results Lake Avenue

Surface Rating = 43







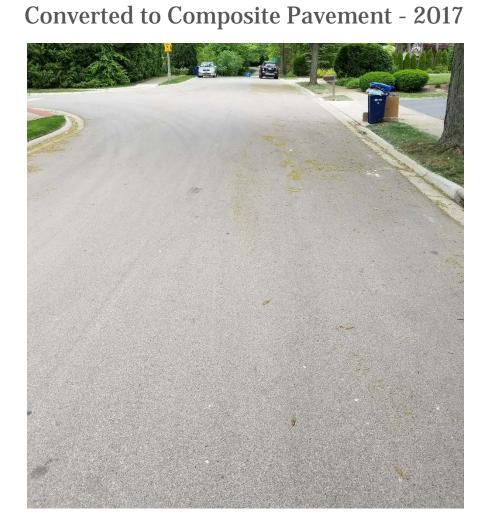
#### **Testing - Results** Blackhawk Alley Surface Rating = <40







## **Testing - Results** Euclid Court





## **Pavement Testing Results Summary**

### Type 1-Asphalt Streets

- 61 Average Pavement PCN
- 57 Average Surface Rating PCN
- No Improvements For 5 Years,
  - Average PCN Drops To 53
  - Average Surface Rating PCN Drops to 49

### Type 2- Composite Streets (Asphalt Over Concrete Base)

- 83 Average PCN
- 62 Average Surface Rating PCN
- No improvements For 5 Years
  - Average Pavement PCN Drops To 79
  - Average Surface Rating PCN Drops To 54



### How We Prioritize Streets for Resurfacing





## **Street Rehabilitation Program Prioritization**

- Worst Streets Repaired First based on PCN
- Holistic Approach To Infrastructure Repairs
  - Undersized Watermain Repairs
  - Storm Sewer Upgrades
  - Sidewalk Projects
- Cost and Effective Strategies
- Develop 5-yr Annual Pavement Rehabilitation List
- Annual Review of 5-yr List
  - o Budget
  - Coordinating Projects



## Pavement Rehabilitation (2 1/4" Grind & Overlay)



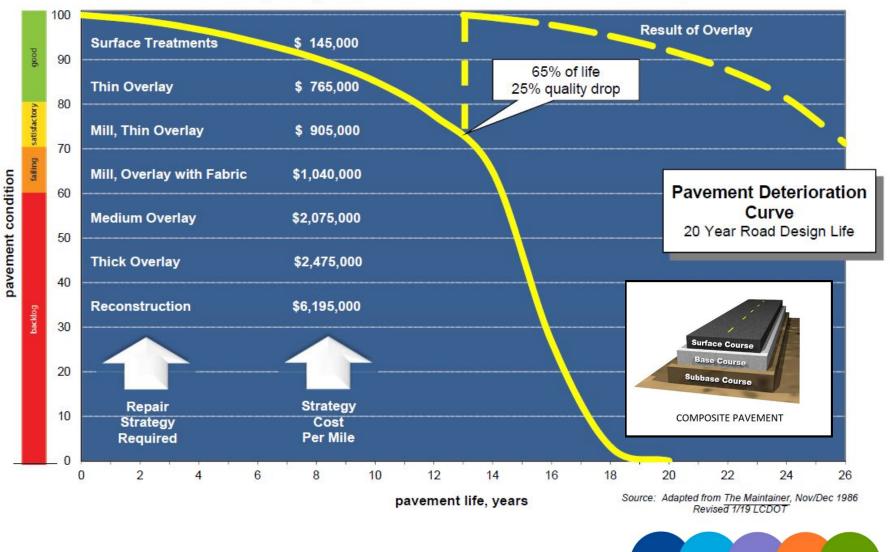


### **Pavement Rehabilitation Program**

- Streets Surveyed & Tested (5-YR Interval)
- Survey Data added to Street Condition Database
- Infrastructure Management Systems (IMS) Software
  - Streets Ranked from Database
  - Develop 5-YR Streets Resurfacing List (FY 24- FY 28)
- Include in 10-YR CIP Budget
- Annual Budget Review



### Pavement Deterioration Curve Early repairs are most cost effective



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### **Pavement Rehabilitation Program Strategies**

- Annual Asphalt Resurfacing Program
  - > 2 <sup>1</sup>/<sub>4</sub>" Grind and Overlay: Edge-to-Edge Width of Pavement
    - ✤ 1 ½" Asphalt Surface Course
    - ✤ ¾" Leveling Asphalt Binder Course







## **Other Pavement Rehabilitation Strategies**





**Pavement Rehabilitation Program Strategies** 

- Convert Concrete Street into Composite Street
  - Full Depth PCC Patching
  - Partial Depth PCC Patching (Surface Joints)
  - Raise Curb
  - 1 ½" Asphalt Surface Course & ¾" Leveling Asphalt Binder Course <u>over</u> Concrete
- Concrete Streets Patching Program

➤ 7" Removal and Replacement



Pavement Rehabilitation Program Strategies (Cont.)

Asphalt Streets Patching Program

> 4" Removal and Replacement On Partial Street Sections

- Asphalt Streets Pavement Rejuvenation Program
  - Extends Pavement Life
- Crack Sealing

> Seals pavement; prevents water damage

• In-House Repairs – Pothole or Minor Road Patching





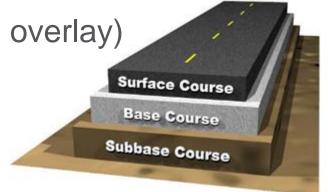
### **SMART Program**





## **Pavement Maintenance Strategies**

- 1. Rehabilitation Program
  - \$1.2 million Asphalt Streets (2 <sup>1</sup>/<sub>4</sub>" overlay)
  - \$300K-\$500K Concrete Streets



- 2. S.M.A.R.T. Program
- Surface Treatment Only
- \$1 million Annually





### Infrastructure Investment

Year	No. of Streets	Work Type	Work Type	Cost
2017	17	Rehabilitation	-	\$2,600,000
2018	12	Rehabilitation	-	\$2,690,000
2019	11	Rehabilitation	-	\$1,550,000
2020*	0*	Rehabilitation	-	\$0*
2021	7	Rehabilitation	-	\$1,490,000
2022	6	Rehabilitation	-	\$1,000,000
2022	27	-	SMART	\$1,300,000
2022	10	Rehabilitation	-	\$1,000,000
2023	14	-	SMART	\$1,000,000
2024**	5**	Rehabilitation	-	\$1,150,000
2024**	8**	-	SMART	\$1,000,000

\*COVID Impact

\*\* Current Estimate

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## **Asphalt Streets Rating**

Streets Description	Percentage	Net Rating (1-5)
Poor (0-59 Rating)	14%	0.14
Fair (60-79 Rating)	46%	0.91
Very Good (80-100 Rating)	41%	1.63
Total	100%	2.68

Total City Owned Streets*:	119 Centerline Miles
Asphalt Streets:	96 miles
Concrete Streets:	23 miles

\* <u>Note</u>: Does not include 12 miles of private streets that are not maintained by the City.



## **Streets Rehabilitation Program**

# Questions















#### Porous Pavement

 Porous pavement is a paved surface with a higher than normal percentage of air voids to allow water to pass through it and infiltrate into the subsoil.





#### Pavement Types

- Pervious Concrete
- Porous Asphalt
- Permeable Pavers
- Manufactured "grass pavers" made of concrete or plastic











#### Central Ave E-S Parking Lot

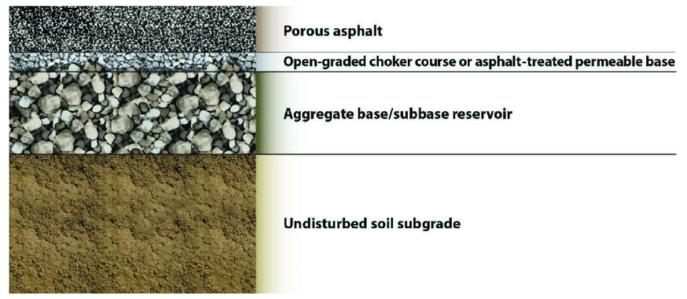
#### **Applications**

- Pavements
- Walkways
- Patios
- Plazas
- Driveways
- Parking Stalls



### Cross-Section

Porous Asphalt

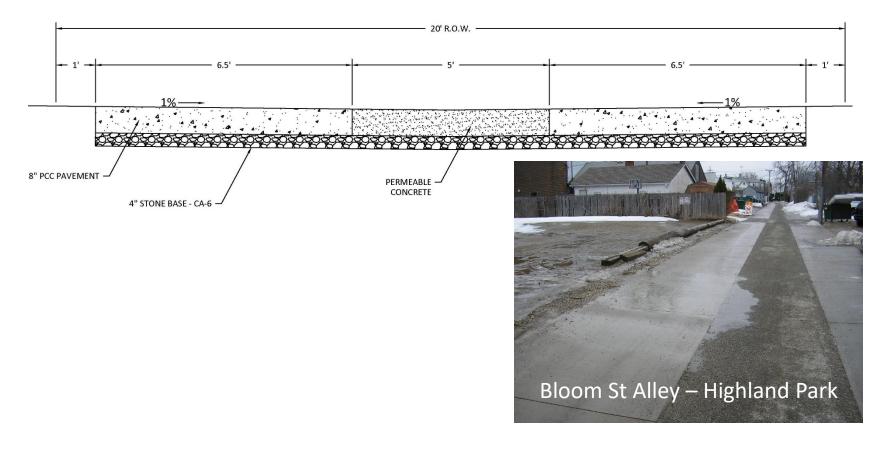






#### **Cross-Section**

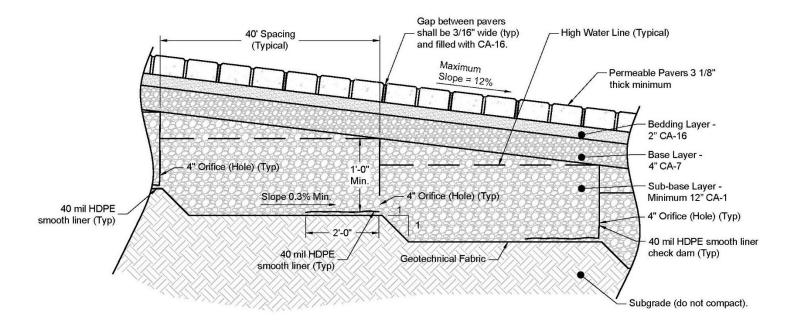
Pervious Concrete





#### **Cross-Section**

Permeable Pavers

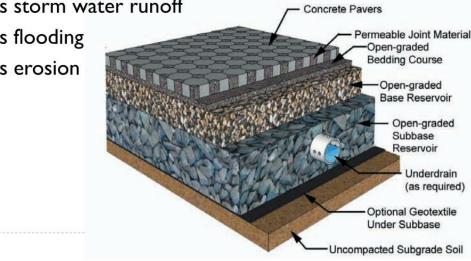




#### Advantages of Permeable Pavements

#### **Advantages of Permeable Pavers**

- Increases the water quality
- Increases groundwater
- Reduces installation costs of drainage system
- Reduces storm water runoff
- Reduces flooding
- Reduces erosion





Permeable Pavement Challenges

- Maintenance
- Repairs (Patching)
- Life Span –Bloom Alley





#### Cost Comparisons

	P. Asphalt (\$/SY)	P. Concrete (\$/SY)	Per. Pavers (\$/SY)	Asphalt (\$/SY)	PCC (\$/SY)
	70	130	110	60	240
			\$5 \$13		
HP City o	of Highland Park		98	Fiscal Stability	Public Economic Infrastructure E Safety Development Investment S

Cost Comparisons – Second St. Parking Lot

Perm. Paver Stalls Area = 624 SY		\$69,264
Asphalt Aisles	Area = 890 SY	\$55,304
	Total	\$124,568

Perm. Paver Aisles	Area = 890 SY	\$98,790
Asphalt Stalls	Area = 624 SY	\$38,775
	Total	\$137,565

Perm. Paver Aisles & Stalls	Area = 1514 SY	\$168,054
	Total	\$168,054



#### **Staff Recommendation**

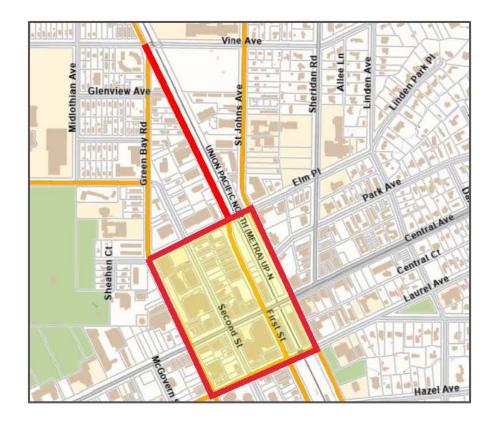
- Continue using Permeable Pavers
  - Provide Water Quality Benefits
  - ✓ Cost effective
  - ✓ Performance Good Life Span
  - ✓ Minimal Maintenance
  - ✓ Aesthetically most appealing











## **Central Business District (CBD) CIP**

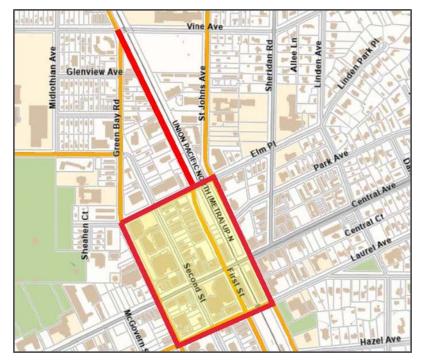
Committee of the Whole Meeting August 21, 2023



(Not Currently in the FY24 CIP) Project Scope

- Pavement Grind & Resurface (2 <sup>1</sup>/<sub>4</sub>")
- Resurfacing Limits
  - ✓ Green Bay Rd (West Limits)
  - ✓ St. Johns Av (East Limits)
  - ✓ Laurel Av (South Limits)
  - ✓ Elm PI (North Limits)
  - ✓ First Street (from Laurel Av to Vine Av)
- Enhanced Crosswalks (TrafficXD)
- Second Street (Separate Project)

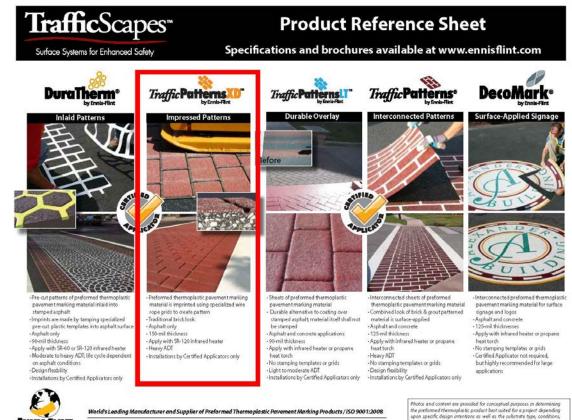
City of Highland Park





### **Project Scope**

 Enhanced Crosswalks (TrafficXD)





115 Todd Court Thomasville, NC 27360 (336) 475-6600 sales@ennisflint.com www.ennisflint.com

location, and preferred application method. Reference chart on reverse >





### Mitigate Impacts

• Night Work

### Impacts to Businesses

- Parking
- Sidewalk
- Street Obstructions (Equipment & Materials)



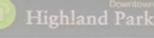


Cost estimate (\$2,095,000 → Escalate to \$2,500,000 for night work) Significant Costs – Higher Infrastructure needs elsewhere

- Green Bay Rd. \$385,000\*
- St. Johns Av \$420,000
- Laurel Av \$320,000
- Central Av \$210,000
- Elm Pl \$380,000
- First Street \$380,000

\*Estimate for Green Bay is from Central Av to Elm Pl. STP Project is from Central Av to Clavey Rd.







Jens Jenbert Park 66 Reger Williams Are, Highland Par

WEDNESDATS

JUNES OCTOBERS?

7.531-1.191

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## **QUESTIONS?**

Goodies

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